



New Construction Multi-Family Housing Incentive Program Application

Applicant Information

Applicant Name: _____

Business Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Property Owner (if different):

Name: _____

Business Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Affected Property:

Address: _____

Legal Description: _____

Existing Land Use: _____



New Construction Multi-Family Housing Incentive Program Application

Proposed Housing Development:

How many units will there be? _____

How many units will have: _____ One-bedroom _____ Two-bedroom _____ Three-bedroom

What is the estimated rent per unit? _____

Who is the target population? _____

Date work is to start: _____ Projected completion date: _____

Please fax your application to 620-626-0589, bring it by City Hall or scan and email with attachments to:

melanie.lunceford@cityofliberal.org

For more information, please call 620-626-2257 or visit www.chooseliberal.com

Incentives and reimbursements will be made as long as budgeted funds are available. Incentive amount is \$3000 per unit.

Applicant Signature: _____

Applicant Signature: _____

Applicant Signature: _____

Date: _____

For office use only:

Application Received: _____ Reviewed: _____

Application Approval Date: _____

Certificate of Occupancy Issue Date: _____

Funding Date: _____

Approval Date

Economic Development Director Signature



New Construction Multi-Family Housing Incentive Program Guidelines

Definitions:

Dwelling, Multiple-Family: A building having separate accommodations (Duplex, Triplex, etc.) for and occupied exclusively by more than one family. For the purpose of this incentive, the multiple-family dwelling must be constructed on a permanent foundation and not a mobile home.

Apartment: A room or suite of rooms designed as a residence and generally located in a building occupied by more than one household. For the purpose of this incentive, the apartment must be constructed on a permanent foundation and not a mobile home.

Rental Property: A property from which the owner receives payments from the occupants(s), known as tenants, in return for occupying or using the property. For the purpose of this incentive, the rental property must be on a permanent foundation and not a mobile home.

Program Guidelines

Applicant must apply with the City of Liberal Economic Development Department and complete a Form W-9.

Multi-Family Owner / Developer: The owner / developer of any new multi-family construction (e.g. Apartment or Multiple-Family Dwelling to be held for rental purposes etc). Mobile Homes do not qualify for this incentive.

Proposed project must be location within Liberal's city limits.

Development and construction must comply with existing Zoning Regulations and Building Codes.

New rental units started or under construction over the life of the program are eligible.

The program is subject to budget restrictions, available funding and yearly commission approval.